

LCSD Meeting Minutes, August 11, 2022

Meeting came to order: 630pm

Members: G.Hubbard, B.Stack, M.Newlon,
K.Spence(absent),N.Murphy(absent),C.Gut(treasurer)

Approval of 4/14/2022 minutes

- Modification recommended by B.Stack: add to minutes "Board approval retaining a biologist to perform a jurisdictional delineation of Sandy Creek Rd. And approval by LCSD board to allocate up to \$1500 for project."
- Vote: Brian(proposal),Gary(2nd), approved 3-0

Treasurer's report

- Checking account 6/30/22: \$80,405.40
 - Noted all fraudulent charge problems (\$2973.25 in 2022) with the checking account have been remediated.
- P&L report FY2021-22 shows \$3610.09 net income vs. budgeted \$3,500 debit (total variance +\$7,110.09)
 - Net income is reflected in checking account (balance 7/1/21 was \$76,795.31)
 - Supported by \$2,841.00 roads, \$600 tree trimming, \$3000 professional services underspending.
 - Audit was performed but not complete. Payment will be in current fiscal year.
- Audit is in process and should be completed August 2022 - delayed with retirement of previous auditor (Cosby), time required to find new auditor, and audit process.
- FY2022-23 budget
 - Changes: revenue (+\$2000), road maintenance -\$3,000, weed abatement (+\$250), professional services (+\$2,000), election fees (+\$500)
 - Net income: -\$7,200 (plan to spend down cash balance accumulated over 2 years)
 - Proposal to accept budget for FY2022-23 (Miller), Gary(2nd), approved 3-0

Old Business

- Biological review
 - Estimation of edge of riparian buffer established by Althouse and Meade, Inc. asked upon survey and work requested by district in May 2022.
- Review of simplification of road policy
 - In process ... deferred to next meeting due to time
 - Action: Brian/Miller to organize information to present in next board meeting
 - Action: K.Spence to add agenda item
- Audit update
 - As discussed, in process
 - M.Newlon reviewed draft and submitted for final audit summary.
- Road maintenance
 - One bud proposal received: Viborg

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- 4 planned projects estimated: Asphalt overlay and patch work: ~\$130K, Stagecoach drainage improvement \$8.5k, Stagecoach spoils cleanup \$2.9k
- Other project estimates: sandy creek upgrade (not approved): ~\$25.7k
- Planned budget for FY2022-23 is \$75k
- Bid proposal approval (M.Newlon), G.Hubbard(2nd), approved 3-0
- Action: M.Newlon will start reconciling bid against required roadwork and develop plan.

New Business

- Election resolution to consolidate district election to county election
 - Allows LCSD to hold district election at same time as county election to minimize cost.
 - Proposal B.Stack, Miller(2nd), approved 3-0
 - Action: Brian/Kelly to submit paperwork
- Resolution to approve tax assessment for FY2022-23
 - Previously submitted, paperwork not received and to be resubmitted
 - Denoted "2022-23 Tax Assessment Resolution"
 - \$583 for FY
 - Proposal M.Newlon, B.Stack(2nd), approved 3-0
 - Action B.Stack to work with county tax to ensure they receive paperwork and paperwork is correct.
- Sandy Creek Road Upgrade Discussion
 - Feedback by Tom/Castell Robinson property owners @ 6446 Windmill Pl. expressing concern over significant dust from Traffic on sand creek, expressing concern over health and respiratory problems.
 - Road has remained a dirt road since time district approved acceptance of sandy creek road into district (early 2000's - no date specified). Additional chip seal base was available in 2018 (donated by contractor) and a 150' application was applied starting at Windmill Pl moving northward.
 - Explanation was made by director M.Newlon that Sandy Creek was considered a secondary road in priorities of district, and a paving upgrade was to be considered as future project when funds were available. Project estimates were gathered in this bid process - \$25.7k. Additional square footage would be needed once calibrated to biological study.
 - Focus of the project remains dust reduction
 - FY2022-23 road project was put on hold with board to decide if allocation of funds to sandy creek dust reduction is to be approved.
 - Action: M.Newlon to review dust reduction options by Sept 2022 - recommended next LCSD meeting Thursday Sept 15.
- Review of construction cost index tabled to next meeting
 - Action: K.Spence to add to agenda (old business)
- Review of road damage tabled
 - Action: K.Spence to add agenda item to next meeting

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Meeting adjourned 800pm