

Linne Community Service District

mailing: 6115 Wild Horse Pl., Paso Robles, CA. 93446

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BOARD of DIRECTORS MEETING MINUTES

Meeting Date	Thursday, July 10, 2025 at 6:30 pm
Location	Meeting location changed to Loading Chute due to Fire station being locked without anyone present.

DIRECTORS		Present	Absent
Brian Stack	President		X
Mike Helmuth	Vice President	X	
Bob Atkinson	Road Maintenance	X	
Ron Brown	Road Maintenance	X	
Jeff Konsmo	Secretary	X	
STAFF			
Stewart Ehrhardt	Treasurer	X	
Larry Davis	Road Maintenance		X
Erwin Gut	Website		X
Donna Davis	Administrative		resigned

AGENDA ITEMS	MINUTES
<p>1. Call Meeting to Order Roll Call of Directors/Staff & Welcome Guests</p>	<p>Meeting called to order by Director Helmuth; attendance noted above, along with recognition of Donna’s resignation. Director Helmuth mentioned that Jan Helmuth volunteered to replace Donna as the admin; Director Konsmo stated that he is fine with absorbing Donna’s role but that if he needs help in the future that he will reach out to Jan for assistance. Guest, Mike Wilke</p>
<p>2. Consent Items Consent items are most often approved by one motion after public comment. Directors may discuss any item or pull any item for further discussion or review.</p> <p>A. Approval of April 10, 2025 meeting minutes</p>	<p>Guest Wilke requested an update to the meeting minutes; the asphalt did not “simply” fall onto his property but rather the contractor dumped the asphalt onto his property. Director Brown volunteered to help Wilke to remove.</p> <p>Motion to approve by Brown, 2nd by Helmuth, 4 Aye votes.</p>

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B. Treasurer update	<p>Ehrhardt provided an updated printed spreadsheet showing our current checking balance (\$129,526.40), noting there are two primary checks outstanding (#129, \$349 and #133, \$3202.23). There was discussion about why LCSD pays the county for elections (check #129) and Ehrhardt stated that it is for processing of our board memberships. Also, there is a new line item, "Road Miscellaneous" to capture non-budgeted items such as the Convex mirror and the Vialytics subscription.</p> <p>Motion to approve by Brown, 2nd by Helmuth, 4 Aye votes.</p>
3. Old Business These items have been previously directed or approved and are listed below for status updates and any further direction	
A. FEMA update report, Director Stack	<p>Director Stack provided the following update via email before the meeting:</p> <p>We are waiting on State OES approval to disburse FEMA funds for previous emergency projects. In order to keep the process going uninterrupted, please have the Board approve the attached FEMA resolution form. Note, the board members approving on second page can not be the title designated and the person signing certification cannot be the title designated or one of the approving board members (hopefully Stewart as Treasurer can sign or a fourth board member who is not listed as an approving board member).</p> <p>Director Konsmo will send the above mentioned form to Ehrhardt for signature & submission.</p>
B. Convex safety mirror. Stagecoach Rd. & High Ridge. Update Director Helmuth	<p>Director Helmuth thanked Director Atkinson for his help in completing & adjusting the mirror. Project completed.</p>

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<p>C. Annual Roads Maintenance Project. Review 2025 scope of road repairs. Director Konsmo</p>	<p>Director Konsmo reviewed our assessed road conditions on Vialytics and the current planned segments that were included in the Ramsey proposal. Konsmo also mentioned a discussion with Ramsey regarding their lengths vs ours from Vialytics, where Ramsey lengths were longer and their width were derived from Google Earth. For our purposes, we will set our own widths for the planned segments. There was discussion about how to proceed and Ehrhardt explained the prior bid process, where he receives the bid and presents them to the board for selection. Konsmo motioned to send specifications (lengths & widths) for the current planned segments (see separate document) to known contractors with an expectation for contractors to respond by July 31, 2025 to Ehrhardt. NOTE: post-meeting, deadline is now Aug 22, 2025.</p> <p>Motion to approve by Helmuth, 2nd by Brown. 4 Aye votes.</p>
<p>4. New Business</p> <p>A. FY 2025/26 Annual Fee Amount per Parcel Assessment</p> <p>By resolution, the Board can decide to remain with the current annual assessment of \$640 or increase it up to the maximum allowed by current Engr-CCI inflation%</p>	<p>Director Helmuth reviewed the assessment options, including a maximum increase to \$761 since the board has not previously kept up with allowable increases to match increasing costs. There were discussions about the boards ability to increase assessments without communications or input from property owners. It was explained that it is part of the bylaws that the board is authorized to increase the assessment. Helmuth motioned to increase the assessment to \$750.</p> <p>Motion to approve by Brown, 2nd by Konsmo. 3 Aye votes; 1 No vote (Director Atkinson). Motion approved.</p>

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<p>B. Correspondence Received</p>	<p>Director Konsmo mentioned the following emails were received:</p> <ol style="list-style-type: none"> 1. Vicki Wells, asked about Sagebrush maintenance. Unfortunately Sagebrush is not included in the current planned segments. 2. Julie McCloskey, date for road maintenance. Konsmo responded that the bid process still needed to be conducted. 3. Dean Hutton, asked about Wagon Wheel maintenance. Wagon Wheel is included in the current planned segments.
<p>C. Board of Directors or Staff Comments</p> <ol style="list-style-type: none"> 1. Squirrel abatement. Director Atkinson 	<p>Director Atkinson asked whether squirrel abatement is within the scope of the LCSD and it was agreed that it is only where it impacts road conditions. However, it was also agreed that it was unclear how to focus the abatement on protecting the roads. Atkinson motioned to explore pest control that would address the broader problem.</p> <p>Motion to approve by Helmuth, 2nd by Brown. 4 Aye votes.</p>
<p>5. Public Comment-Topics <u>NOT</u> on Agenda</p> <p>Any resident or member of the public, may address the Board of Directors relating to any matter within the Jurisdiction of the Board of Directors, providing the matter is not on the agenda. Residents and members of the public may comment on Agenda discussion items at the time they are presented. Accepted comments shall be on topic, in a professional business manner, and absent of profanity or personnel attacks. Comment is limited to (3) minutes unless otherwise approved by the Board President or majority approval by the Board of Directors. In compliance with the Brown Act, the Board is prohibited from taking any action on matters not listed on the agenda. The Board may approve to have a matter added to the next Board meeting agenda for Discussion and any further actions.</p>	<p>Since Wilke was the only guest, the board asked him what he thinks about the use of Vialytics and what & how might the property owners want to see the plans. Wilke said posting a map/list of the planned segments on the website with why those segments were selected. It was also noted that the website is currently “down” so in the interim, we will email and post on the bulletin board.</p>
<p>6. Adjournment</p> <p>In compliance with the Americans with Disabilities Act (ADA) and California Government Section 54954.2. Requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability, who requires the modification or accommodation in order to participate at the above referenced meeting. Please contact the Secretary, by using the District website, mailing address or phone contact all listed above.</p>	<p>Director Helmuth motioned to move the quarterly meeting to the second Wednesday of the quarter instead of Thursday since Director Atkinson commutes on Thursdays.</p> <p>Motion to approve by Brown, 2nd by Atkinson. 4 Aye votes.</p> <p>Next Quarterly Meeting, Oct 8, 2025. 6:30pm.</p>