

**Final 03-29-25**

**BOARD of DIRECTORS MEETING MINUTES**

**Meeting Date:** Thursday, January 09, 2025 6:30 pm  
**Location:** Cal Fire SLO County, Station 50  
6055 Webster Road, Creston, CA. 93446

**BOARD Directors and Staff: (Uncompensated/Property Owners)**

Brian Stack	Director-Acting President- <b>Present</b>		
Ron Brown	Director- Acting Secretary- <b>Present</b>		
Tom Robinson	Director-Road Maintenance Manager- <b>Absent**</b>		
Jeff Konsmo	Director- <b>Present</b>		
Mike Helmuth	Director- <b>Present</b>		
Stewart Ehrhardt	Staff-Treasurer- <b>Present</b>	Larry Davis	Staff-Road Maintenance- <b>Present</b>
Erwin Gut	Staff-Website- <b>Present</b>	Donna Davis	Staff-Administrative- <b>Present</b>

**1. 6:30PM Call to Order/Roll Call:** Meeting called to order by President Stack. 4 Directors present and Director Robinson absent.

**1.1 Welcome Guests:** Schouten, Wilke, Mix-2, Thank You for participating.

**2. Consent Items:**

*Consent items are most often approved by one motion after public comment.*

**2.1** Approval of last **regular meeting minutes** of October 10, 2024.  
Motion to approve-Helmuth. 2<sup>nd</sup> by Konsmo. 4Aye votes.

**2.2** Approval **Treasurer Report and 2025 Budget.** Motion to approve-Helmuth. 2<sup>nd</sup> by Konsmo. Directors, 4Aye votes. See Budget and Financial statements attached.

**2.3** Proposal, (Director Brown) to BOD and Public discussion on establishing an emergency reserve amount for the approved 2024/2025 budget.

Director Konsmo motion to reserve a balance of approximately \$20,000, from the annual road maintenance expenditure. This creates an "Emergency Fund" to address any unexpected, emergency, critical road maintenance situations. Emergency amount can be adjusted year to year by a motion of the BOD. Motion 2nd by Director Helmuth. Motion passed by BOD 4Aye votes. 1absent.

## **Linne Community Service District**

6115 Wild Horse Pl., Paso Robles, CA. 93446

web: [linne-csd.org](http://linne-csd.org) email: [csd-linne@gmail.com](mailto:csd-linne@gmail.com)

### **3. Old Business**

These items have been previously directed or approved and are listed below for status Updates and any further direction.

- A. **FEMA** update report-Director-Stack. He reports we are finally getting closer to reimbursement of 2023 flood damage maintenance funds expended. (\$20k).
- B. **New Directors Positions.** Unanimously approved by BOD.  
Brian Stack, President; Mike Helmuth, Vice President; Jeff Konsmo, Secretary.
- C. **Waiver Form.** Agreement to have a waiver of liability form for resident volunteer road maintenance work group if needed? Director Brown to discuss with our District Insurance SDRMA.

### **4. New Business**

- A. **Website update.** Staff, Erwin Gut. email address is [csd-linne@gmail.com](mailto:csd-linne@gmail.com).  
Contact Us; comments submitted on the new website will go to the email address above and will automatically be forwarded to all Directors. Website construction is progressing.
- B. **Contractor Bid Major Road Maintenance Projects 2025.**  
Resident, Staff and LCSD Directors input. Identify and prioritize major road repairs 2025. Board agreed to survey and prioritize road maintenance needs within this F/Y budget. Project details will be presented to the BOD for approval and offered to Contractor bid at the April Board Meeting.
- C. **Property Owner Correspondence and Public Comments.**
  - 1. Guest Wilke, Horseshoe Rd. Commented,Road has a wash out from the rain. Road sign has fallen down. Directors will repair signs and survey road.
  - 2. email from Clark, High Ridge Road. Several pot holes, end of road area. Old chip seal road refresh double chip seal. Part of annual road survey.
  - 3. email Newlon, rental home driveway area Thistle Rd. washout erosion. Part of annual road survey.
  - 4. Guest Mix, Thistle Rd. Commented that the BOD should be fair and impartial when prioritizing and assessing annual road repair projects. BOD agrees. Note\*\* Most of our secondary chip seal roads are in dire need of new chip seal.

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5. Guests commented; Would it be possible to have the Fire Dept. advise residents about an emergency exit plan in case of wildfire? Director Brown volunteered to contact Cal-Fire about a fire safety presentation for our Community. Hope to schedule an outdoor presentation for late Spring. The community would be notified via group email and posted flyers.
6. Guests commented; The mailboxes on Stagecoach Rd. need some structural repair and refresh.  
The Linne CSD Is not authorized to use District funds for mailbox projects. The mailbox structure was built by community volunteers. Any new work should be accomplished in the same manner

The LCSD does have authority to require that any construction is consistent with the District plan for Stagecoach Rd. The District is authorized to oversee and approve any volunteer projects constructed within the public right of way.

Suggest: that a volunteer resident coordinator could contact Donna Davis, email: [drddavis1@gmail.com](mailto:drddavis1@gmail.com), to post a message asking for project volunteers. Also, post notices to the LCSD bulletin board and the mailbox area for volunteers.

### **D. Minor Road Maintenance Projects 2025.**

1. Director Helmuth proposed using a convex mirror to aid visibility, intersection of High Ridge and Stagecoach roads. Helmuth to check vendor and cost options.
2. Guests noted that some of the street signs are hard to see or have come down, ie, Horseshoe and Windmill roads. Director work party to repair and correct.
3. Major erosion repairs needed; Wagon Wheel at Sagebrush, Sandy Creek north at Windmill and Stagecoach across from mailboxes. Use local labor and materials. Most cost effective remedy.

**Adjournment: 8:30 pm. Next Quarterly Meeting, April 10, 2025. 6:30pm.**