

Meeting Minutes - August 11, 2022

Linne Community Service District

Called to order 1830

Board members: G.Hubbard, B.Stack, M.Newlon, K.Spence(Absent), N.Murphy(Absent)

Meeting Minutes April 2022

- <https://docs.google.com/document/d/16UCSL0CCUcyp32v4ldz0X8f3pqeNyGGQ/edit?usp=sharing&oid=108136826658262024485&rtpof=true&sd=true>
- Recommendation to add "Board approved retaining a biologist to perform a jurisdictional delineation of Sandy Creek Road and approved \$1500 for study."
- Approval: Brian(1st), G.Hubbard(2nd), all approved

Treasurer's Report

- FY2021-22 checking account balance \$80,405.40 as of June 2022
 - Noted all fraudulent charges from earlier in 2022 have been taken care of
 - Noted \$3,610.09 surplus from budget due to road maintenance (~\$3000 under budget) and no payment of audit fees (pushed to FY2022-23 due to delay in onboarding new auditor)
 - https://drive.google.com/file/d/1PAKp2fX5cbzbaTMe4z6ldonK_MJajXCP/view?usp=sharing
- Audit currently in process
- FY2022-23 budget proposal
 - Increased professional services: \$1500 biologist, \$2500 audit
 - Recommended net income(loss) due to extra money in checking not spent from previous FY.
 - https://drive.google.com/file/d/1JL3LlvbLIE-O-ZzurBjq_Cd0zkYAs5a/view?usp=sharing
 - Approval of budget: M.Newlon(1st), G.Hubbard(2nd), all approved
- Proposal by treasurer (Connie Gut) to cancel paper statements from Pacific Premier Bank (cost) and move to electronic.

Old Business

- Review of simplification of road encroachment policy (postponed)
 - ACTION: B.Stack and M.Newlon to collaborate on document - prepare for presentation following September board meeting
- FY2022-23 Road work bid
 - One bidder received: Viborg Sand and Gravel
 - <https://drive.google.com/file/d/17p2oJFg1psV-tFWt86bK7pFb7Pp6bHLR/view?usp=sharing>
 - Total cost of proposal @167.8K
 - Will require rework of prioritization to bring into budget of \$75K
- Biological survey

- Established riparian buffer around Sandy Creek Road
- https://drive.google.com/file/d/1A0nQ7sp2RA_QNtCvZJMC3ktR718TQZfz/view?usp=sharing

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New Business

- Resolution: To consolidate district election to county election
 - Goal was to save fees that we would have to pay for separate election
 - Proposal: B.Stack(1st), G.Hubbard(2nd), All approved
 - ACTION: K.Spence to get copy, scan, and attach to meeting minutes
- Resolution: To approved FY2022-23 tax assessment
 - To approve collection of tax/fees for road maintenance and weed abatement
 - \$583 for FY2022-23
 - Proposal: M.Newlon(1st), B.Stack(2nd), all approved
 - ACTION: B.Stack to ensure paperwork is received by county
 - ACTION: K.Spence to get copy of resolution, scan, and attach to meeting minutes
- ENR Cost Index
 - Deferred to September meeting
- Discussion around dust on Sandy Creek Road
 - Reference letter by 6446 Windmill Place property owner - requesting to pave LCSD portion of road due to dust concerns - higher traffic flow through road.
 - <https://drive.google.com/file/d/10lr4f0HytooHKSzYpdOCfaHp9VDt9XXK/view?usp=sharing>
 - Discussion of high project cost (~\$25-\$30K relative to budget) and concern that it would not solve problem.
 - Board agreed to review options for reducing dust
 - ACTION: M.Newlon prepare dust reduction options with cost estimates - to be presented in September 2022 board meeting

Next Meeting: September 13th

- ACTION: K.Spence to confirm meeting location and date with members.

Meeting adjourned 8pm

Miller Newlon