

Linne Community Service District

mailing: 6115 Wild Horse Pl., Paso Robles, CA. 93446

web: linne-csd.org

email: csd-linne@gmail.com

BOARD of DIRECTORS MEETING MINUTES

----- **DRAFT** -----

Meeting Date	Wednesday, January 21, 2026 at 6:30 pm
Location	Cal Fire SLO County, Station 50 6055 Webster Road, Creston, CA. 93446

DIRECTORS		Present	Absent
Brian Stack	President	X	
Mike Helmuth	Vice President	X	
Jeff Konsmo	Secretary	X	
Bob Atkinson	Director [RESIGNED]		X
Ron Brown	Director	X	
STAFF			
Annette Feliciani	Treasurer	X	

AGENDA ITEMS	MINUTES
1. Call Meeting to Order Roll Call of Directors/Staff & Welcome Guests	Director Stack called the meeting to order at 6:30pm and welcomed the following guests: Dutch & Katie Nichols, Denise, Ken & Hayley Cameron, Michael Wilkie, Tim Teller, Michelle Brown and Richelle Noroyan.
2. Consent Items Consent items are most often approved by one motion after public comment. Directors may discuss any item or pull any item for further discussion or review.	
A. Approval of October 8, 2025 and November 19, 2025 meeting minutes	Director Konsmo motioned to approve Oct 8 Quarterly Meeting Minutes, seconded by Director Brown; 4 ayes, 0 no's Director Stack motioned to approve Nov 19 Special Meeting Minutes, seconded by Director Brown, 3 ayes, 0 no's (Director Helmuth abstained, did not attend meeting)
B. Approval of Quarterly Treasurer Report	Treasurer Feliciani described the FY2025-26 Q1-Q2 Quarterly Treasurer Report (which is posted on our website on this meeting event and the Document Library). There was discussion about annual vs bi-annual audit which doesn't need to be decided until next budget planning cycle; will be added to April agenda. Director Helmuth motioned to approve Q1 Quarterly Treasurer Report, seconded by Director Brown; 4 ayes, 0 no's

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<p>3. Guest Presentation</p> <p>Presentation by Richelle Noroyan, Public Affairs Field Coordinator - Coastal Network, California Special Districts Association</p>	<p>Guest Noroyan explained what the CSDA is and her role, reviewing the structure & benefits of the association for Special Districts in CA. The presentation is attached to this meeting event on our website.</p> <p>There is a webinar on March 4th that is required training for Special District Directors.</p>
<p>4. Old Business</p> <p>These items have been previously directed or approved and are listed below for status updates and any further direction</p>	
<p>A. FEMA reimbursement. Director Stack</p>	<p>Director Stack stated that the district's request for reimbursement (~\$20k) of emergency repairs to FEMA is pending distribution of funds via ACH and that the other two projects appear to be approved (~\$80k) as well but the distribution depends on our decision to proceed with the project(s).</p>
<p>B. 2026 Road Maintenance Scope Approval. Director Konsmo</p>	<p>Director Konsmo reviewed the road maintenance scope that will be used to request bids from contractors with responses received before April Quarterly Meeting. The scope includes continuing to chip seal the roads on the eastside of the valley, fog coat roads that were chip sealed two years prior as an going forward practice to preserve chip seal (lower Stagecoach & first section of High Ridge), and repair section heading down Stagecoach from the bulletin board.</p> <p>It was agreed that downhill Stagecoach section is high priority and the exact treatment will be confirmed with contractor consultation (currently described as "Scrub Seal"). A scrub seal is an application that is very similar to a chip seal treatment. The only difference is that the asphalt distributor pulls a broom sled that houses a series of brooms placed at different angles. These brooms guide or "scrub" the emulsion into cracks that ensure the road will be sealed.</p> <p>Director Helmuth motioned to approve the 2026 Road Maintenance scope, seconded by Director Stack; 4 ayes, 0 no's</p>

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<p>5. New Business</p> <p>A. Website update including hosting options. Director Konsmo</p>	<p>Director Konsmo explained the simplified menu structure including new logo, placement of header, and the following pages:</p> <ul style="list-style-type: none">• Home: same content as before with condensed spacing and a new link to quarterly meeting agendas as required by CA.• Calendar: new page using free Wordpress plugin where all meetings will be created as events with meeting documents attached to each event.• Document Library: new page using free Barn2 plugin, replacing all previous pages that contained links to files (minutes & agenda, resolutions, financials, assessments, and encroachment policy). Free plugin is okay but will test pro version which will improve user experience which is important since documents are the main content created by the district. Pro version \$150-200/yr.• Enterprise Systems: since this is supposed to be a form of a catalog, moved the page to be a sub-page of the Document Library. Current content is just text stating the district doesn't have any enterprise systems but it was agreed to add a list of software used (vialytics, QuickBooks, etc).• Road Maintenance: previous page was empty, objective is to connect this page to the vialytics webpage but currently it only works if already logged into vialytics on another browser tab. Director Konsmo is working with vialytics to change interface.• Maps: previous page was empty, moved it to become a sub-page of Road Maintenance and added pdf of the district's service area & sphere of influence.• History: previous page was empty, Director Konsmo converted scanned original district application.• Contact Us: no change, same content other than changed phone number on "Call Us" button to Director Konsmo's phone number. There are known technical issues with this form due to authentication issues with gmail. <p>Given that Director Konsmo has been able to make these modifications without too much technical skills needed, Director Konsmo doesn't see the need to use Streamline hosting which is very user driven but also costs ~\$3k/yr, most of which the district wouldn't benefit.</p>

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<p>B. LAFCO Municipal Service Review (MSR) and Sphere of Influence (SOI) Study. Director Konsmo</p> <ul style="list-style-type: none">• Confirm that LCSD would like LAFCO to consider removing the areas currently within the LCSD's SOI boundary.• Confirm that LCSD would like LAFCO to consider including some of the parcels currently outside of LCSD boundaries into the SOI, near Stagecoach Road.	<p>Director Konsmo explained the MSR/SOI process and there was discussion about the history of the district's service area, including the parcels off of Chaparral which don't pay assessment fees and maintain their own access road off of Linne Road. Director Konsmo stated that we should keep those parcels as part of the service area so that we have authority to ensure emergency egress from High Ridge (which LAFCO may be able to facilitate). Likewise it was discussed that the district should keep the sphere of influence of the parcels on the northside of Sandy Creek in case future residents are more interested in joining the district and improving the access off of Linne. Regarding the parcels on Stagecoach, there was discussion about their use and impact. Adding these parcels into the sphere of influence does not guarantee that they will become part of the service area; each resident must willingly join but being part of the sphere is the first step.</p> <p>Director Brown motioned to add the following parcels to the district's sphere of influence, seconded by Direct Helmuth; 4 ayes, 0 no's.</p> <p>APNs:</p> <ul style="list-style-type: none">035-091-048 – 2861 Stagecoach, 20.21 acres035-091-049 – 2675 & 2717 Stagecoach, 20.22 acres035-091-045 – 2750 Old Grove, 58.43 acres035-091-043 – 0 Stagecoach, 14.05 acres

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<p>C. Weed abatement update. Director Brown</p>	<p>Director Brown described the contractor's background and method of weed abatement including a recommendation to conduct abatement twice a year. Cost is ~\$1750 per abatement and is already included in budget. There was discussion about how Round-Up isn't affective on Mare's tail weed which is the primary purpose of doing a second abatement in the summer. It was agreed that the district will wait until the July meeting to determine if a second abatement is needed.</p> <p>The abatement is scheduled for Wednesday, January 28th starting at 7:30am. If you do NOT want your property line spayed, please put up a NO SPRAY sign at the beginning of your property. Director Brown will post signs at the bulletin board and mailboxes.</p>
<p>D. Correspondence Received</p>	<p>Director Atkinson sent email on January 21st stating his immediate resignation from the board. The board will begin solicitation of his replacement. If anyone is interest, please send an email to csd-linne@gmail.com.</p>
<p>6. Public Comment-Topics <u>NOT</u> on Agenda</p> <p>Any resident or member of the public, may address the Board of Directors relating to any matter within the Jurisdiction of the Board of Directors, providing the matter is not on the agenda. Residents and members of the public may comment on Agenda discussion items at the time they are presented. Accepted comments shall be on topic, in a professional business manner, and absent of profanity or personnel attacks. Comment is limited to (3) minutes unless otherwise approved by the Board President or majority approval by the Board of Directors. In compliance with the Brown Act, the Board is prohibited from taking any action on matters not listed on the agenda. The Board may approve to have a matter added to the next Board meeting agenda for Discussion and any further actions.</p>	<p>There were no public comments.</p>
<p>7. Adjournment</p> <p>In compliance with the Americans with Disabilities Act (ADA) and California Government Section 54954.2. Requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability, who requires the modification or accommodation in order to participate at the above referenced meeting. Please contact the Secretary, by using the District website, mailing address or phone contact all listed above.</p>	<p>Director Stack adjourned the meeting at 7:52pm. The next quarterly meeting is April 15th (see website for agenda which will be posted 72 hours in advance of the meeting).</p>