

Linne Community Service District

mailing: 6115 Wild Horse Pl., Paso Robles, CA. 93446

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BOARD of DIRECTORS MEETING MINUTES

----- **DRAFT** -----

Meeting Date	Wednesday, October 8, 2025 at 6:30 pm
Location	Cal Fire SLO County, Station 50 6055 Webster Road, Creston, CA. 93446

DIRECTORS		Present	Absent
Brian Stack	President	X	
Mike Helmuth	Vice President	X	
Bob Atkinson	Road Maintenance	X	
Ron Brown	Road Maintenance	X	
Jeff Konsmo	Secretary	X	
STAFF			
[open]	Treasurer		
Erwin Gut	Website		X

AGENDA ITEMS	MINUTES
<p>1. Call Meeting to Order Roll Call of Directors/Staff & Welcome Guests</p>	<p>Director Stack called the meeting to order, board members were present as noted above (Director Atkinson arrived at Agenda item 2.B). Guests included Dutch & Katie Nichols, Gary & Barbara Hubbard, Miller Newlon, Annette Feliciani, Michelle Brown, Mike Wilkie and Stewart Ehrhardt. Ehrhardt handed over copy of recent audit and Ramsey's revised bid.</p>
<p>2. Consent Items Consent items are most often approved by one motion after public comment. Directors may discuss any item or pull any item for further discussion or review.</p>	
<p>A. Approval of July 10, 2025 meeting minutes</p>	<p>Prior to approving the July 10th minutes, Director Stack motioned to approve Sep 17th special meeting minutes, seconded by Helmuth. 3 Ayes. Director Helmuth then motioned to approve July 10th meeting minutes, seconded by Brown. 3 Ayes, Director Stack abstained since he was not present at that meeting.</p>
<p>B. Financial update</p>	<p>Director Brown stated in lieu of a Treasurer, he reviewed the LCSD bank activity report July 1 to October 1: approximately \$2900 in income and \$3850 in expenses. Ending balance as of September 30th, \$128,572.00. See attached copy of checks.</p>

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<p>3. Old Business These items have been previously directed or approved and are listed below for status updates and any further direction</p>	
<p>A. FEMA reimbursement. Director Stack</p>	<p>Director Stack explained that he is working with a FEMA contact to get the funds distributed given the complexity of the form process (the funds are approved / obligated) but it is unclear whether that will work. There was much discussion with Newlon who worked on the original FEMA requests and how FEMA wanted LCSD to fund the repairs out of its budget but LCSD did not have the cash flow to support that approach. Director Stack will continue to work with FEMA & Newlon to receive funds.</p>
<p>B. Annual Roads Maintenance Project. Director Brown & Konsmo</p>	<p>Director Konsmo reviewed how we are using vialytics software to map the roads and selecting the worst conditioned roads that are in proximity to each other for contractor efficiency. Newlon asked how is LCSD handling potholes and Konsmo explained that this year we are only focusing on those within the road repairs but that in the future we have the capability to identify the worst potholes and can include them in the scope of repair. Director Stack mentioned there is the \$20k reserve that could be used in the future.</p> <p>Konsmo & Brown explained how they worked with Ramsey to reduce their bid while still keeping the scope the same by changing the treatment on Windmill to single application of chip seal as opposed to double. Brown also mentioned that Ramsey reduced their bid by \$5k even before changing the approach. Contract is signed and Ramsey proposed next week, Oct 13-15 as the dates but since Tuesday is trash day, we asked to skip Tuesday either by starting on Monday then resuming on Wednesday OR just starting on Wednesday. Ramsey has acknowledged the request but has not given an answer. Rain is also forecasted for Tuesday which may impact scheduling.</p> <p>SUBSEQUENT TO THE MEETING: Ramsey has confirmed road maintenance on Oct 13-15 as communicated separately.</p>

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<p>C. Squirrel abatement update. Director Atkinson</p>	<p>No discussion on squirrel abatement, just closing this agenda item out given that safe squirrel abatement is not possible and too costly using state approved methods.</p> <p>There was discussion about weed abatement and whether it is within the scope of LCSD, which it is. Normally weed abatement is done twice a year but the effectiveness depends on the timing, in particular with an increase in mare's tails and which pesticides are used.</p>
<p>D. FY 2025/26 Annual Fee Amount per Parcel Assessment</p>	<p>No discussion, just closing this agenda item out. Submitted and in effect.</p>
<p>4. New Business</p>	
<p>A. Selection of new Treasurer. Interested parties should write a short "letter of interest" including address, how many years lived here, and any pertinent skills / experiences that are appropriate for the Treasurer position.</p>	<p>Prior to the vote for the new Treasurer, there was discussion about the role of the Treasurer and the frequency of audit required given that is considered the most challenging aspect of the Treasurer role; when asking for reimbursement from FEMA, an audit is required every year albeit there may be exceptions (per candidate Feliciani).</p> <p>Director Brown motioned to approve selection of Annette Feliciani as the new Treasurer, second by Stack. 4 Ayes.</p>
<p>B. Correspondence Received</p>	<p>The following emails were received since the last meeting:</p> <ol style="list-style-type: none"> 1. Miller Newlon: request for road repair - 1810 Thistle Way. Per prior discussion about pothole repair, this will be considered in next year's maintenance. That said, Director Konsmo will share how the vialytics software recognizes this situation. Additionally, there was discussion about how the vialytics software would consider roadside drainage; Director Konsmo said there is a similar condition assessment and would communicate how that is considered in future maintenance. Also, there was discussion about home owner responsibility for tree clearance for road maintenance where the norm has been 14 feet of clearance for trash trucks & delivery vans. 2. Julie McCloskey: request dirt removal from Thistle just past Miller Newlon's to end. Guest Newlon wasn't familiar with this situation; Director Brown said he would visually assess for consideration.

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<p>5. Public Comment-Topics <u>NOT</u> on Agenda</p> <p>Any resident or member of the public, may address the Board of Directors relating to any matter within the Jurisdiction of the Board of Directors, providing the matter is not on the agenda. Residents and members of the public may comment on Agenda discussion items at the time they are presented. Accepted comments shall be on topic, in a professional business manner, and absent of profanity or personnel attacks.</p> <p>Comment is limited to (3) minutes unless otherwise approved by the Board President or majority approval by the Board of Directors. In compliance with the Brown Act, the Board is prohibited from taking any action on matters not listed on the agenda. The Board may approve to have a matter added to the next Board meeting agenda for Discussion and any further actions.</p>	<p>Director Stack recognized that he asked for public comments on the agenda during the call to order of the meeting and no additional topics were suggested at that point in time.</p>
<p>6. Adjournment</p> <p>In compliance with the Americans with Disabilities Act (ADA) and California Government Section 54954.2. Requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability, who requires the modification or accommodation in order to participate at the above referenced meeting. Please contact the Secretary, by using the District website, mailing address or phone contact all listed above.</p>	<p>Director Stack motioned to adjourn the meeting recognizing that the date & time for the January meeting will be communicated given potential scheduling conflict at Creston Fire Station, second by Helmuth. 4 Ayes.</p>